

# Ynysowen Primary

## New Starter Induction Booklet



Dear Pupil,

Welcome to Ynysowen!

You may be feeling a bit nervous about your first day, but this booklet has been written to help you settle into school as quickly as possible. It will help to answer many of your questions. We hope that you will read this through with your parents. It may not cover everything, so please ask your class teacher, a member of the school council or any member of staff about anything else that worries you.



# The School Day

## Registration and Punctuality

Registration takes place twice a day at 8.55am and at 1pm. You should line up outside your winter garden on the playground where your teacher will meet you.

Any pupil arriving late to school will need to come in through the main entrance and sign in at the office. You will then receive a late mark which will be noted on your attendance report.

## Assembly

We have assemblies at 2pm every day. The infant children use the small hall and the Junior pupils use the big hall.

Our assemblies are taken by different teachers everyday. Assemblies include listening to stories, having discussions, watching video clips/powerpoints, singing and celebrating achievements. On a Friday we are given certificates for things such as good work and behaviour.

## Play Time

Play time is at 10.45-11.00 every morning.

Infant pupils also have play in the afternoon between 1.50-2.00pm.

## **Lunch Time**

There is a menu in the hall listing the meals for the week. There is a three week rotation e.g. week 1, week 2, week3, week 1, week 2, week 3.

You can ask for a copy of the menu from Mrs Curnow in the office.

There is always a choice of a hot meal or a baguette and salad. You will be given your options and asked for your choice for that day during registration.

Please make sure that you do not miss your lunch. If you miss registration in the morning, tell Mrs Curnow in the office and she will inform the kitchen staff.

### **Infant pupils (small Hall)**

12.00pm nursery and reception

12.30pm Year 1&2

### **Junior pupils (big hall)**

12.00pm Year 3&4

12.30pm Year 5&6

## **Leaving School During the Day**

If you have to leave school for any reason you must tell Mrs Curnow in the main office. You must never leave the school without permission and must always be accompanied by an adult.

When you have a medical appointment to attend your parent or guardian must inform your teacher and the office.

## **End of School Day**

School finishes at 3.10pm and you will leave through the winter garden attached to your class. Your parents can wait there for you.

If for any reason you are not collected at the end of the school day, you should stay with your teacher until somebody arrives.

If you are walking home without an adult your parents will need to give the school written permission.

## **After School Clubs**

The school offers a range of after school clubs.

They take place between 3.10-4.00pm on a Tuesday, Wednesday and Thursday.

These change on a termly basis. You can ask in the office for a list of clubs for this term.

## **Celebrating Achievement**

At Ynysowen we like to celebrate achievement. We have a celebration assembly on a Friday where certificates are given out. Our work is displayed throughout the school and we have a range of reward systems.

You will be allocated a house and you will be able to collect house points. These are given out by staff for good behaviour. The house with the most points will be rewarded at the end of every term.

Every class also has their own reward systems such as class dojo, star chart etc. These points/stars are awarded to pupils throughout the day for things such as good work, good listening, being polite, helping others. The rules for each class are decided at the beginning of term by both the children and the staff.

Each class also rewards good listening skills through collecting marbles in a jar. The rewards are agreed by the children in the class.

## **School Uniform**

You must wear your school uniform every day. Our school uniform consists of:

- ❖ Royal Blue Sweatshirt
- ❖ Grey Skirt/Trousers
- ❖ White polo shirt
- ❖ The school motif is a desirable part of the uniform however it is not essential.

During P.E lessons, all children from reception to Year 6 are expected to change into a plain white t-shirt and either navy or black shorts.

## **Homework**

- A reading book will be sent home with you to read with your parents.
- You will be asked to learn your times tables.
- Work related to the topic will also be sent home for home-school task every half term.
- Homework is usually given out on a Friday.